

JENNIFER TURNBULL

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SKILLS

- Leadership
- Program and Project Direction
- Policy/program development
- Financial administration & Budget coordination
- Fundraising
- Advocacy
- Event coordination
- Project Management
- Collaboration

SUMMARY

Professional Artist, Art Educator and Director with 15 years of experience facilitating art education operations. Creative leader with a rich career history successfully leading innovative educational and community programs. Objective supervisor with well-developed conflict resolution skills.

EXPERIENCE

Co-director of Programs and Finance

Spiral Q | Philadelphia, PA | July 2017 - Current

- Responsible for Spiral Q's fiscal health and growth. Maintains oversight of all fundraising at an average annual budget of \$350,000: including institutional and government grants, individual donor cultivation, corporate giving and earned income projects. Oversees finances & accounting and the organization's annual financial review process.
- Directs Spiral Q's education and outreach programs including SPARQ in Schools and various contracts with OST providers in Philadelphia and Camden, NJ.
- With co-director, is responsible for achieving the organization's mission through shared creative vision and strategic direction.
- Responsible for legal compliance, board administration and communications
- Manages project and program scope, cultivation, development, and oversees delivery.
- Balances organizational and employee needs when developing fair and equitable human resources policies.
- Responsible for hiring and managing teaching artist cohort as well as developing and implementing trainings and skill-building activities to diversify their skill sets to embed Spiral Q values & methodology in their practice.
- Negotiates projects and contracts; anticipates capacity and efficacy within work.
- Serves as a spokesperson for the organization and represents the programs and point of view of the organization to agencies, organizations, and the general public - recent speaking engagements include TEDX Philly, UARTS, and Temple University.

Interim Executive Director

Spiral Q | Philadelphia, PA | June 2016 - June 2017

- Guided Spiral Q board and staff through executive leadership transition and into a shared leadership model.
- Other responsibilities, see above

Artistic Director of Community Programs

Spiral Q | Philadelphia, PA | Dec 2014-Dec 2016

- Managed & negotiated contracts, coordinated and oversaw programs
- Coordinated restoration and documentation of pieces; coordinated storage and maintained studio space
- Produced and Choreographed ensemble works for public events
- Addressed client concerns and worked together to achieve mutually beneficial outcomes.

Teaching Artist

Spiral Q | Philadelphia, PA | October 2007 - Dec 2014

- Responsible for teaching over 20 multidisciplinary artist residencies. All residencies incorporate Spiral Q's methodology of building just and equitable communities.
- Led groups of youth in discovery exercises and offered personalized support to individuals in need of extra assistance.

Teaching Artist

The Barnes Foundation | Philadelphia, PA | Jan 2007-Jan 2014

- Responsible for designing and teaching integrated 2-hour Lecture, tour & movement lessons for 7th grade visitors
- Encouraged experimentation with elements of visual art through dance and movement.

Independent Dance Educator

- Taught independently developed dance, movement and fitness curriculum for participants aged 5-75 in multiple community settings.
- Accommodated students with special needs by using different teaching styles, encouraging each to learn at appropriate pace.

RECENT ART RESIDENCIES

- QT Noir Arts Festival resident, 2019, 2020
- Wet Lab @ Schuylkill Environmental Center work featured in the published chapbook, 2019
- *No New Rites* performance at Icebox Projects Space/ Leeway Foundation, 2018
- *Witness & Been Here* Multidisciplinary presentations- Southwest Roots at Bartram's Garden/ Mural Arts & ArtPlace America, 2017

EDUCATION

B.A.: English

Tufts University - Medford, MA - Balfour Scholarship Recipient

Tufts & Skidmore Madrid, Spain - Completed Semester in Madrid, Spain

High School Diploma - Deerfield Academy, Deerfield, MA

TRAINING

- Bryn Mawr Nonprofit Executive Leadership Institute, Certificate in Executive Leadership
- Securing the Roots, Fundraising Cohort Fellowship
- People's Institute for Survival and Beyond - Undoing Racism Community Organizing Workshop
- Bread and Roses Giving Project: Immigration Justice Cohort 2018
- June Bug Productions Story Circle training 2021